



Sustainable Communities Work Programme 2013/14

This table sets out the Sustainable Communities Panel Work Programme for 2013/14; the items listed were agreed by the Panel at its meeting on 25th June 2013. This Work Programme will be considered at every meeting of the Panel to enable it to respond to issues of concern and incorporate reviews or to comment upon pre-decision items ahead of their consideration by Cabinet/Council.

The work programme table shows items on a meeting-by-meeting basis, identifying the issue under review, the nature of the scrutiny (pre decision, policy development, issue specific, performance monitoring, partnership related) and the intended outcomes.

The Sustainable Communities Panel has specific responsibilities regarding Budget and Business Plan Scrutiny and Performance Monitoring for which Lead Members are appointed:

The Performance Monitoring Lead for 2013/14 is Councillor Russell Makin

The Budget and Business Plan Lead for 2013/14 is Councillor Ray Tindle

The Task Group Review for the 2013/14 work programme is Climate Change and the Green Deal.

Scrutiny Support

For further information on the work programme of the Sustainable Communities Panel please contact: -

Rebecca Redman, Scrutiny Officer)

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For more information about overview and scrutiny at LB Merton, please visit www.merton.gov.uk/scrutiny

Meeting date –25th June 2013

Scrutiny Category	Item/issue	How	Lead member/lead officer	Intended outcomes
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Priorities for 2013/14	Presentation	Verbal report	Cabinet Members/Chris Lee/Simon Williams	To enable Members to consider their work programme by outlining priorities for the year ahead and where scrutiny could add value
Sustainable Merton	Presentation	Verbal report	Tom Walshe, Sustainable Merton	To provide a presentation on the work and priorities of Sustainable Merton which the Panel may wish to consider and determine if there are key issues they would like to include in their 2013/14 work programme relating to this area.
Agreeing the 2013/14 work programme	Draft work programme	Report	Cllr Russell Makin/Rebecca Redman	To agree the work programme for 2013/14
Public Transport Liaison Committee	Update	Verbal report	Cllr Russell Makin/Cllr Dennis Pearce	To update the Panel on the outcomes of the recent PTLC meeting in June 2013.
Draft Final Report and recommendations – Adult Skills and Employability Task Group	Final Report	Report	Cllr Ray Tindle	To submit the draft Final Report and recommendations of the Panels Task Group review of adult skills and employability to seek endorsement from the Panel to forward the report and recommendations to Cabinet for consideration and approval.

Meeting date – 9th October 2013

Call In meeting – Merton Priory Homes Regeneration Programme

Meeting date –16th October 2013

Scrutiny Category	Item/issue	How	Lead member/lead officer	Intended outcomes
Scrutiny Review	Sutton and East Surrey Water Plan	Report	TBD	To enable the Panel to comment on the draft Sutton and East Surrey Water Plan
Progress update	Town Centre Planning/Regeneration	Presentation	James McGinlay	To update the Panel on the delivery of Regeneration Plans for town centre development.
Scrutiny Review	20 mph zones	Report	TBD	To update the Panel on Cabinets decision on the introduction of more 20 mph zones.
Task Group Update	Trees Task Group response	Executive Response and Action Plan	Doug Napier	For the Panel to be informed of the Cabinets decision on the recommendations made by the Trees Task Group, and to note the action plan and agree the intervals at which progress will be reported
Performance Monitoring	Performance Reporting	Verbal Report	Cllr Russell Makin	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
Work Programme 2013/14	Draft work programme	Schedule	Rebecca Redman	To identify any items for inclusion in the work programme or any necessary amendments to the schedule

Call In Meeting – Mitcham Town centre regeneration – Date to be determined

Meeting date –12th November 2013

Scrutiny Category	Item/issue	How	Lead member/lead officer	Intended outcomes
Scrutiny Review	Cycling Routes (including pavement cycling) Mini Holland reference	Report	TBD	To provide the Panel with a briefing on existing and proposed cycling provision.
Pre decision scrutiny	Parking (shopping parade survey analysis and proposals).	Report	Paul Walshe	To enable the Panel to comment and make any recommendations on developments to the Parking Service prior to consideration by Cabinet.
Pre decision scrutiny	Street Lighting	Report	Chris Lee	To enable Members to comment on the proposals
Pre decision scrutiny	Business Plan Scrutiny	Report	Caroline Holland	To enable Members to comment on the proposals
Pre decision scrutiny	PVR Street Cleaning	Report	Cormac Stokes	To enable Members to comment and make any recommendations on the outcomes and recommendations of the PVR of waste management prior to consideration by Cabinet.

Performance Monitoring	Executive Response and Action Plan – Adult Skills and Employability	Report	James McGinlay	To provide the Panel with a response from Cabinet, further to consideration of the final report and recommendations of the adult skills and employability task group. To present an action plan that can be performance managed by the Panel to ensure that the agreed recommendations are implemented and the intended outcomes delivered upon.
Performance Monitoring	Performance Reporting	Verbal Report	Cllr Russell Makin	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
Work Programme 2013/14	Draft work programme	Schedule	Rebecca Redman	To identify any items for inclusion in the work programme or any necessary amendments to the schedule

Meeting date – 9th January 2014 - scrutiny of the budget and business plan

Meeting date –26th February 2014

Scrutiny Category	Item/issue	How	Lead member/lead officer	Intended outcomes
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Scrutiny Review	Commercial waste	Report	Cormac Stokes	To brief the Panel on the councils management of commercial waste.
Scrutiny review	20mph zones	Report	Richard Lancaster	Report further to last report considered at October Panel
Scrutiny Review	Quality of footpaths	Report	TBD	To provide a briefing to the Panel on footpath maintenance.
Progress update	Results of the housing stock transfer to Merton Priory Homes (including financial monitoring and how housing targets are being met and what implications there are for the council)	Presentation/Report	TBD	To enable the Panel to receive up to date information on the on going performance and results of the housing stock transfer to Merton Priory Homes
Scrutiny Review	Street Lighting	Report	TBD	To provide the Panel with a briefing on street lighting services.
Scrutiny Review	Passing inspection	Report	TBD	To brief the Panel on the councils inspection routines and regulations.
Performance Monitoring	Performance Reporting	Verbal Report	Cllr Russell Makin	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary

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Work Programme 2013/14	Draft work programme	Schedule	Rebecca Redman	To identify any items for inclusion in the work programme or any necessary amendments to the schedule
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Meeting date –23rd April 2013

Scrutiny Category	Item/issue	How	Lead member/lead officer	Intended outcomes
Performance Monitoring	Performance Reporting	Verbal Report	Cllr Russell Makin	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
Work programme 2013/14	Draft work programme	Schedule	Rebecca Redman	To identify any items for inclusion in the work programme or any necessary amendments to the schedule

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